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Brandon Road, Swaffham, PE37 7DZ



6<sup>th</sup> October 2023

Dear Parent/Carer

Swaffham Skills & Careers Fair – 11<sup>th</sup> October 2023

Iceni Partnership and the Department for Work and Pensions have been working hard to create the Swaffham Skills and careers fair in Swaffham. This takes place on Wednesday 11<sup>th</sup> October at The Assembly Rooms in Swaffham. The event is closed until 11 am to the general public in order that we may take our students.

A number of local employers will be present to discuss job opportunities. There will also be careers advice workshops that cover topics such as CV writing and interview tips. We plan to take Year 11 to this event during Period 1 and Year 10 during Period 2.

Students will be transported to and from the Assembly Rooms and will have roughly 40 minutes at the session to engage with local employers to see what opportunities there are, including possible apprenticeships. At the end of this letter is a list of those currently attending. As it is a local trip, we do not need to ask you to complete a permission slip. However, should you have any questions or concerns, please do contact me via email: [Kate.Warnes@attrust.org.uk](mailto:Kate.Warnes@attrust.org.uk).

Kind regards

*KWarnes*

**Kate Warnes**  
**Director of PSHEE & CEIAG**

**List of attendees:**

English Heritage -Construction /Heritage  
TTRS – Landscaping  
NYFC - Agriculture Norfolk Young Farmers  
Uncle Luke's - Sign writing  
Teenie Iceni - Child care  
Ge-Be - Transport/ haulage  
Jonah's Handling - Poultry Industry  
Forces Recruitment  
Castle Meadow Care/ The Paddocks Care Home/ Manor Court Care - Social Care

Cliveden - Construction /heritage  
Cranes Garden Buildings - Construction/Joinery  
Avon - Retail Cosmetics  
NCC - Children's Services  
Home Instead - Social Care  
Kick Start - Transport/Access  
Breckland District Council - Statutory body