

Principal: Mark Woodhouse

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15th October 2020

Dear Parents/Carers

Re: Year 11 Leavers' Prom 2021

This year, there has been some understandable uncertainty about the possibility of the Leavers' Prom for our Year 11 students. We are mindful that our students and you, their parents/carers, may have concerns about whether such an event will be allowed to go ahead. As many of you may be aware, after consulting with the parents of the class of 2020, the decision was made by majority vote to cancel the prom last year. The health and wellbeing of all in the community is our primary concern and this was the cause of the cancellation. This remains our primary concern this year and so we would like to take this opportunity to inform you of the situation regarding the prom and what we will be doing to ensure all are kept safe whilst also preparing for an event that forms a large part of the memories your child will leave school with.

We have looked at a provisional date for the prom which has been set for the 2nd July 2021. However, we would like to start by saying that should the government restrictions and recommendations not change, or change to include stricter limitations on the number of people allowed to congregate in one place, the event cannot go ahead. Normally, we would give our Year 11 Prom Committee the choice where to hold their prom, however due to the uncertain circumstances we have set this to be the popular venue that has hosted our Prom for the past 3 years being Lynford Hall.

We have been in close contact with the events team at Lynford Hall regarding how we can arrange the event whilst also ensuring that there would be no forfeit of any financial payments should the event have to be called off and we are happy to report that we have reached an understanding where if the event should be cancelled, we would be able to refund all payments, including deposit. The full cost of the ticket is **£28**, this includes the hire of the venue, a buffet style dinner, a DJ, introductory drinks, security for the venue and professional photography.

In order to secure the venue for the event, we ask that a **£5 deposit** is paid into School Money by **Friday 18th December 2020**. We are required to pay the full balance to Lynford Hall in advance, so to ensure that the evening goes ahead we ask that the remaining balance is paid by **Friday, 4th June 2021**; you are of course welcome to pay in instalments if you prefer as long as the full amount is paid by this date.

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As with previous years, students' tickets are dependent on good behaviour, dedication to progress and attendance throughout the rest of their last academic year with us. We reserve the right to refuse entry to any student not meeting these requirements, but this will always be discussed with you in advance.

Yours faithfully

A handwritten signature in black ink, appearing to read 'S. Nash', written in a cursive style.

Mr. S. Nash
Head of Key Stage 4